Adams Ridge Pool Manager (Seasonal)

About Adams Ridge

Our community is spread out over approximately 1,000 acres of land, located in Adams Township and the Mars Area School District. The neighborhood consists of 440 single-family homes and approximately 450 townhouse and condominium units which was established in 1994. Within our community we have roadways, a community center, walkways, playgrounds, an outdoor swimming pool, and a number of other amazing amenities. Our community pool is a neighborhood favorite during the summer months and one of our most desirable features for our residents. We're searching for a seasonal Pool Manager to oversee the operations and maintenance of the pool facility while ensuring the safety and enjoyment for patrons.

The Role

The Pool Manager is accountable for the operations of the entire swimming complex, facility, all pool employees and the overall safety of the individuals utilizing the facility. This person will be responsible for developing all swim programs at the facility. In addition, the Pool Manager must know and assure the facility follows all Federal, State and CDC requirements for health and safety. This position is required to be on location, at our pool facility 40 hours per week and will be evaluated on a seasonal basis. This position reports to the Board of the Adams Ridge HOA.

Responsibilities

- Work closely with the Pool Maintenance Company to assure the pool is operational, including maintenance and safety. Reports any issues to the Property Management Company
- Hire, supervise and develop all pool personnel to ensure staff is well trained creating a safe environment for those who use the pool. Keeping records of training and certifications
- Ensure the pool facility and equipment is safe and running efficiently. Clean and sanitize all equipment, including backwashing, skimmer cleaning, checking chemical levels and keeping records of all maintenance
- Develop and oversee all aquatic programs including: community swim team, group swim lessons, and private swim lessons, lap swim and water fitness classes
- Create and maintain the Lifeguard monthly schedule ensuring that all hours the pool is in operation have appropriate lifeguard coverage. Distribute and post schedules
- Supervise lifeguards to assure pool patrons are being monitored and all rules are being followed
- Determines when it is necessary to send a lifeguard home or bring in additional lifeguard support
- Assures lifeguards are professional and setting a good example, dressed appropriately and have the proper rescue and first aid equipment
- Monitor patron entry to the pool by checking pool passes and assign pool passes as necessary
- Address any issues concerning disruptive and/or inappropriate behavior
- Administer First Aid when necessary and keeps records of all incidents

Qualifications

- 2 Years' experience managing an aquatics facility and programs
- Certified Pool Operator license or willingness to become certified
- Must possess current Red Cross Lifeguard Certification and Professional Rescuer Cardiopulmonary (CPR) certification
- 2 years lifeguarding experience, 2 years of swim lesson instruction experience
- Must be able to complete all the responsibilities of the Lifeguard, Swim Coach and Swim Instructor
- Positive attitude and able to communicate effectively with the community residents

To Apply

Please submit your resume for consideration to the following:
Cranberry Community Management, RE: Adams Ridge Pool Manager angela@cranberrypm.com