

**ADAMS RIDGE COMMUNITY SERVICE ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
JANUARY 21, 2016**

CALL TO ORDER

The meeting was called to order by Property Manager, Kiley Shively at 6:02 p.m.

ROLL CALL

Board Members Present: Lisa Weinzetl, Brandon Coneby, Jeff Sciarrino, and Steve Celich.

Absent: Susan Koener.

Management Representative: Kiley Shively, Acri Property Manager, representing Acri Commercial Realty, Inc.

APPROVAL OF MINUTES

A motion made by Steve Celich, seconded by Jeff Sciarrino and carried unanimously to approve the minutes of the November 24, 2015 Board meeting.

MANAGEMENT REPORT

The correspondence was reviewed and accepted as presented.

TREASURER'S REPORT

The Board reviewed the financial statement through December 2015. The financial statement was accepted as presented.

OLD BUSINESS

Drainage issue- Management advised that Survey Tech does not handle storm water. Hampton Technical Associates, Inc. will look at the common area and give pricing for their services.

The owner of 133 Kaufman Run advised that he will restore the common area that the owner dug up. The Attorney will follow up in the spring to ensure the repairs are completed.

Landscape maintenance proposals are due back at the end of January. The proposals will be emailed to the Board to review.

NEW BUSINESS

The Board reviewed a proposal from JML Landscape to remove rocks from a grate in the common area near where the drainage issues are. The Board volunteered to remove the rocks from on top of the grate once weather permits.

The Board advised management to obtain proposals to place a bulletin board at the gazebo so that community information can be posted there.

NEXT BOARD MEETING

April 11, 2016 at the community clubhouse.

ADJOURNMENT - A motion was properly made, seconded and carried unanimously to adjourn the meeting at 6:28 p.m.

Respectfully submitted,

Susan Koerner, Secretary