PROJECTS STARTED BEFORE BOARD REVIEW AND APPROVAL WILL BE ASSESSED A $100.00 FINE

Adams Ridge Homeowners Association

REQUEST FOR APPROVAL TO MAKE ALTERATIONS TO EXTERIOR OF UNIT OR LAND AREAS

1. _____ _____
   Owner(s) Name Requesting Approval Address where Alteration will be made

2. _____ _____
   Mailing Address of Owner, if different from above Phone Number

   Email: _____

3. Type of Alteration: ___Landscape ___Building Exterior ___Other - Please specify _____

4. Location of Alteration: ___Front ___Side ___Rear ___Other – Please specify _____

5. Explain, in detail, what you are requesting permission to do, to include approximate dimensions (use additional paper if needed): **PICTURES AND A PLOT PLAN MUST BE INCLUDED WITH THE SUBMISSION.**

   _____

   _____

   _____

6. Describe the type/color of materials to be installed:

   _____

   _____

7. Explain if any, existing elements will be affected by this alteration:

   _____

8. Explain the effect the alteration may have on neighbors' to either side of your home.

   _____

9. Expected Start Date: _____ Expected Completion Date: _____

10. Attach a drawing showing all existing elements, including shrubs, porches, and proposed alterations. Include the neighboring homes and yard in the drawing, showing the distance from nearest existing elements to proposed additions or alterations**. A copy of a survey or lot plan showing your home must also be included.**

    Additional Notes:

    _____

    _____

*** You may mail this Request for Approval to: Adams Ridge Clubhouse, c/o Cranberry Community Management, PO Box 2225, Cranberry township, PA 16066, drop it off in the **Black Mailbox** on the front porch of the Clubhouse, or email to **tina@cranberrypm.com** ***

PLEASE ALLOW UP TO 30 DAYS FOR REVIEW.